

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: May 8, 2012

Time: 6:03 p.m.

MEMBERS PRESENT: Madeline Slay George Monsive Jack Burton
Bill Johnson Maria Hilda Herrera

MEMBERS ABSENT: Gloria Cantu David Sellars

SIGN IN SHEET: Charles White

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. APPROVAL OF MINUTES:

Minutes – April 3, 2012

MOTION: I make a motion to approve.

Motion by: Jack Burton Second: Bill Johnson 5/0/0 PASSED

III. BUSINESS MATTERS/WORKSHOP:

1. Commission will conduct a **PUBLIC HEARING** regarding request submitted by Wonderland of the Americas for a re-plat establishing Lots 13 thru 16, Block 3, County Block 5508, City of Balcones Heights, Bexar County, Texas, being out of the remaining portion of Lot 2, Block 3, C.B. 5508, Crossroads, Unit-1 Subdivision, and Lots 6 and 7, Block 3, C.B. 5508, Crossroads, Unit 1 Subdivision, as recorded in volume 9516, Pages 209-212, and volume 9517, Page 51, Respectively, in the deed and plat records, Bexar County, Texas.

Withdrawn by the property owner.

2. Commission will take **ACTION** on re-plat application submitted by Wonderland of the Americas at 4522 Fredericksburg Rd.

Withdrawn by the property owner.

3. Commission will conduct a **WORKSHOP** to discuss home occupation uses, registration, requirements, and definition.

Chairman stated that two months ago the commission received information from City Administrator on Home Occupations. A matrix was given to commissioners for review and a copy of the proposed changes was distributed.

Recommended Changes and/or clarification: Definition of Home Occupation, Intent, Location restrictions, site and building requirements, and a Home Occupation comparison matrix included..

Next Step: Changes and clarification will be sent to legal for review. Planning and Zoning will have Public Hearing on June 5th and City Council will have Public Hearing on June 11th.

IV. ADJOURNMENT:

Meeting adjourned at 6:50 p.m.

Submitted by:

**Delia Flores
City Secretary**

Minutes approved by Commission on June 5, 2012.